



**TOWN OF ATLANTIC BEACH
NORTH CAROLINA**

SCHEDULE OF FEES

Fiscal Year 2011-2012

APPENDIX A ADMINISTRATION, FINANCE AND OTHER

Administrative/Abatement Fee – Code and Nuisance Violations	\$	200.00 + costs
Auto license plate (“Atlantic Beach”)	\$	5.00
Beach Driving Permit	\$	50.00 (Atlantic Beach resident) 75.00 (non-resident)
Board Room Rental Fee	\$	100.00 (non-refundable)
Board Room Security Deposit	\$	150.00 (refundable upon Inspection)
Check, returned – fee set by NCGS Sec. 25-3-506	\$	25.00
Check, returned (taxes) – fee set by NCGS Sec. 105-357(b)	\$	25.00 or 10% of check amount (greater of)
Copies of public documents (8 ½ x 11)	\$.10 (per page)
Copies of maps (non-zoning related)	\$	Actual Costs
Parking Permit	\$	50.00
Re-entry Permit Fee	\$	25.00
Sunshine List – notice of special meetings – fee set by NCGS Sec. 143-318.12	\$	10.00 (waived if only receiving notices by email)
Tax Rate (cents per \$100 value)	\$	0.17

**APPENDIX B
INSPECTIONS DEPARTMENT**

No person shall commence or proceed with the construction, reconstruction, alteration, repair, movement to another site, removal or demolition of any building or structure, or any part thereof, without a written permit therefore from the Inspections Department. Failure to obtain a permit before commencing or proceeding with construction as outlined above, hereafter, shall constitute a violation and shall be punishable as a misdemeanor, in addition to an administrative fee or penalty. (*Town of Atlantic Beach Code of Ordinances, Sec. 6-63*)

INSPECTION FEES

A \$10.00 Homeowner Recovery Fund Fee shall be added to General Construction permits issued to licensed general contractors for the construction and/or alteration of all single family residences, not to include mobile homes. The Town will retain \$1.00 and forward the \$9.00 balance to the North Carolina General Contractors Board, Homeowners Recovery Fund, the first working day after the end of each quarter.

The stormwater impact fee (0.5% of project value) will be levied against the project value for any construction permits in excess of \$20,000, which increases the existing impervious surface by over 100 square feet.

RESIDENTIAL DEVELOPMENT (One and Two Family Dwellings and Their Accessory Buildings and Structures)

NEW AND ADDITIONS OF ONE AND TWO FAMILY DWELLINGS:

BUILDING: \$ 2.00 PER \$1,000 PROJECT VALUE + \$50.00
BUILDING RENOVATION: \$12.00 PER \$1,000 PROJECT VALUE + \$50.00
(see building valuation data sheet for cost comparison)
STORAGE AREA: \$20.00 PSF + \$50.00
DEMOLITION: \$100.00
INSULATION: \$.10 PSF (heated) + \$50.00
ELECTRICAL: \$.10 PSF (heated) + \$50.00
ELECTRICAL TEMPORARY POLE: \$75.00
ELEVATOR ELECTRICAL: \$50.00
90-DAY TEMPORARY ELECTRICAL \$50.00 (MUST HAVE TEMPORARY AGREEMENT FORM SIGNED)
PLUMBING: \$.10 PSF (heated) + \$50.00
MECHANICAL: \$.10 PSF (heated) + \$50.00
GAS: \$50.00

NEW, ADDITIONS, AND REPAIRS OF RESIDENTIAL DETACHED ACCESSORY BUILDINGS AND RESIDENTIAL ACCESSORY STRUCTURES. INCLUDING NEW EQUIPMENT AND REPAIRS IN EXISTING ONE AND TWO FAMILY DWELLINGS.

BUILDING

BUILDING (all construction types except where listed below): \$ 2.00 PER \$1,000 PROJECT VALUE + \$50.00
DEMOLITION: \$50.00
FENCE \$10.00
SWIMMING POOL/SPA (does not include electrical or fence): \$175.00
BULKHEAD: \$100.00

ELECTRICAL

- ELECTRICAL FOR SPAS AND SWIMMING POOLS: \$50.00
- ELECTRICAL EQUIPMENT (includes services, generators, alternative energy systems, landscape lighting, sewer pumps, boat lift motors, and similar): \$75.00
- ELECTRICAL SERVICE CHANGE OUT: \$75.00 per service
- ELECTRICAL ELEVATOR: \$50.00
- ELECTRICAL UTILITY RETAP WITHOUT ELECTRICAL WORK: \$50.00

MECHANICAL

- MECHANICAL EQUIPMENT AND APPLIANCE INSTALLATION AND/OR CHANGE OUT: \$75.00 per system
- MECHANICAL DUCT WORK ONLY: \$75.00
- MECHANICAL DUCT WORK IN ADDITION TO EQUIPMENT AND APPLIANCE INSTALLATION AND/OR CHANGE OUT: \$25.00

PLUMBING

- PLUMBING SYSTEM (appliances, fixtures, piping, etc.) INSTALLATION AND CHANGE OUT: \$75.00

GAS

- GAS SYSTEM (appliances, fixtures, piping, etc.) INSTALLATION AND CHANGE OUT: \$50.00

MODULAR HOMES:

- MODULAR HOME ON-FRAME: \$450.00 (includes mechanical & plumbing)
- ELECTRICAL ON-FRAME: \$75.00
- MODULAR HOME OFF-FRAME: \$4.00 PER \$1,000 PROJECT VALUE
- ELECTRICAL OFF-FRAME: \$.08 PSF + \$50.00
- PLUMBING OFF-FRAME: \$.08 PSF + \$50.00
- MECHANICAL OFF-FRAME: \$.08 PSF + \$50.00
- ACCESSORY BUILDINGS*, GARAGES*, PORCHES, DECKS & DOCKS: \$.10 PSF + \$50.00

*ACCESSORY BUILDINGS AND GARAGES 400 SQ. FT. OR GREATER: \$.14 PSF +\$50.00

*All construction including installations of equipment after final inspection is considered new equipment and repairs of a one family dwelling.

MANUFACTURED HOMES: (MOBILE HOMES)

- SINGLE-WIDE: \$300.00 (includes mechanical & plumbing)
- DOUBLE-WIDE: \$350.00 (includes mechanical & plumbing)
- TRIPLE-WIDE: \$400.00 (includes mechanical & plumbing)
- ELECTRICAL: \$75.00

*All construction including installations of equipment after final inspection is considered new equipment and repairs of a one family dwelling.

OTHER RESIDENTIAL PERMITS:

- RELOCATION/ELEVATION OF DWELLING: \$350.00
- RELOCATION/ELEVATION OF ACCESSORY STRUCTURE: \$50.00
- MOVING PERMIT: \$100.00
- LAND DISTURBANCE: \$50.00
- PAVING PERMIT: \$50.00
- CAMA: \$100.00
- FLOODPLAIN DEVELOPMENT: \$50.00
- RE-INSPECTIONS FEE: \$50.00
- PERMIT CARD REPLACEMENT: \$10.00
- TEMPORARY STORAGE UNIT \$15.00 (each)
- INSURANCE INSPECTION: \$50.00
- MINIMUM PERMIT FEE AND MISC: \$50.00

FEE FOR WORKING WITHOUT PERMIT (RESIDENTIAL):

\$100.00 minimum or double the permit fee, whichever is greater. Second offenders and offenders thereafter within the same annual year will be charged \$300.00 plus the original permit fee. All work started without required permits will be subject to possible legal action.

COMMERCIAL DEVELOPMENT (All Construction EXCEPT One and Two Family Dwellings and Their Accessory Structures)

NEW AND ADDITIONS:

- BUILDING: \$ 4.00 PER \$1,000 PROJECT VALUE + \$50.00
- RENOVATION: \$12.00 PER \$1,000 PROJECT VALUE + \$50.00
(see building valuation data sheet for cost comparison)
- DEMOLITION: \$200.00
- INSULATION: \$.12 PSF + \$100.00
- ELECTRICAL: \$.12 PSF + \$100.00
- ELECTRICAL TEMPORARY POLE \$100.00
- ELEVATOR ELECTRICAL: \$100.00
- 30-DAY CONDITIONAL ELECTRICAL \$100.00 (PER INSPECTION + MUST HAVE
CONDITIONAL AGREEMENT FORM SIGNED)
- PLUMBING: \$.12 PSF + \$100.00
- MECHANICAL: \$.12 PSF + \$100.00
- GAS: \$100.00

NEW, ADDITIONS, AND REPAIRS OF COMMERCIAL DETACHED ACCESSORY BUILDINGS AND COMMERCIAL ACCESSORY STRUCTURES. INCLUDING NEW EQUIPMENT AND REPAIRS IN EXISTING COMMERCIAL APPLICATIONS.

BUILDING

- BUILDING (all construction types except where listed below): \$4.00 PER \$1,000 PROJECT VALUE + \$50.00
- DEMOLITION: \$200.00
- FENCE \$50.00
- SWIMMING POOL/SPA (does not include electrical or fence): \$.10 PSF + \$200.00
- BULKHEAD: \$100.00
- SIGN, ON-PREMISE: \$.75 PSF + \$100.00
- SIGN, OFF-PREMISE: \$2.00 PSF + \$100.00

ELECTRICAL

- ELECTRICAL FOR SPAS AND SWIMMING POOLS: \$50.00
- ELECTRICAL EQUIPMENT (includes services, generators, alternative energy systems, landscape lighting, sewer pumps, boat lift motors, and similar): \$75.00
- ELECTRICAL SERVICE CHANGE OUT: \$75.00 per service
- ELECTRICAL ELEVATOR: \$100.00
- ELECTRICAL UTILITY RETAP WITHOUT ELECTRICAL WORK: \$50.00

MECHANICAL

- MECHANICAL EQUIPMENT AND APPLIANCE INSTALLATION AND/OR CHANGE OUT: \$75.00 per system
- MECHANICAL DUCT WORK ONLY: \$75.00
- MECHANICAL DUCT WORK IN ADDITION TO EQUIPMENT AND APPLIANCE INSTALLATION AND/OR CHANGE OUT: \$25.00

PLUMBING

PLUMBING SYSTEM (appliances, fixtures, piping, etc.) INSTALLATION AND CHANGE OUT:
\$75.00

GAS

GAS SYSTEM (appliances, fixtures, piping, etc.) INSTALLATION AND CHANGE OUT: \$50.00

OTHER COMMERCIAL PERMITS:

- TEMPORARY OFFICE: \$100.00
- TEMPORARY STORAGE UNIT \$15.00 (each)
- CHANGE OF OCCUPANCY: \$.12 PSF + \$100.00
- STOCKING PERMIT: \$100.00
- MINIMUM PERMIT FEE AND MISC: \$100.00

FEE FOR WORKING WITHOUT PERMIT (COMMERCIAL):

\$200.00 minimum or double the permit fee, whichever is greater. Second offenders and offenders thereafter within the same annual year will be charged \$300.00 plus the original permit fee. All work started without required permits will be subject to possible legal action.

FIRE PROTECTION PERMITS

- BUILDING SPRINKLER SYSTEM: \$300.00 PER SYSTEM + \$1.00 PER HEAD
- FLAMMABLE & COMBUSTIBLE LIQUIDS (PER SITE): \$50.00
- FLAMMABLE FINISHES: \$50.00
- HAZARDOUS MATERIALS: \$100.00
- HIGH PILED COMBUSTIBLE STORAGE: \$50.00
- HOT WORK OPERATIONS: \$50.00
- FIRE ALARM/DETETCION SYSTEM: \$50.00

PENALTY FOR WORKING WITHOUT PERMIT (FIRE PROTECTION): \$200.00 min. or double the permit fee (whichever is greater). All work started without required permits will be subject to possible legal action.

EXPIRED PERMITS: *(6 months to start & 12 months if work has stopped after activation)*

- Permits can be reactivated for half the total permit fee listed in the current fee schedule and must meet all current zoning regulations.
- If permits are discontinued for over 60 days of expiration date, permits will not be reactivated. Permit process will start new. Only one reactivation will be allowed.

Permit fees to repair damages that occur from significant storms may be waived by the Mayor and Town Council not to exceed 6 months from the time frame of the storm.

**APPENDIX C
PLANNING DEPARTMENT**

Zoning

Zoning Compliance Certificate - Residential	\$	25.00
Zoning Compliance Certificate – Commercial	\$	100.00
Street Closing Request	\$	500.00
Conditional Use Permit	\$	350.00
Encroachment Request Fee	\$	350.00

Board of Adjustment

Appeals of interpretation	\$	350.00
Variance request	\$	350.00

Planning Board

Rezoning request	\$	300.00
Zoning text amendment	\$	300.00 + Attorney Fees

Subdivision/PUD review

Major PUD	\$	300.00 + Subdivision & Attorney Fees
Sketch	\$	No charge
Preliminary	\$	250.00
Final	\$	250.00
Combined	\$	350.00
Minor	\$	150.00

Miscellaneous Fees

Mapping		
(8-1/2 x 11)	\$	1.00 each (b/w)
	\$	5.00 each (color)
(11 x 17)	\$	2.00 each (b/w)
	\$	12.00 each (color)
Violation of UDO	\$	25.00 (Penalty per day)

**APPENDIX D
POLICE DEPARTMENT**

Amplified music permit	\$	10.00
Dog/cat tag	\$	5.00
Dog/cat tag (renewal)	\$	1.00
Fingerprinting	\$	10.00 per person
No trespassing signs	\$	15.00
Parking (by attendant)	\$	10.00 (before 1pm) 5.00 (after 1pm)
Parking meters	\$	1.00 per hour
Taxi business permit	\$	150.00
Taxi driver permit – fee set by General Statutes	\$	25.00
Taxi driver application processing fee	\$	75.00
Vehicle impound fee	\$	5.00 per day

**APPENDIX E
FIRE AND EMS DEPARTMENT**

Fire Inspection Program Time Periods and Fees/Fines

1 st Inspection (Initial)	\$ 0.00
2 nd Inspection (After 30-days)	Potential Fines
3 rd Inspection (After 30-days)	Potential Fines
4 th Inspection (After 10-days)	Civil Penalties & Fines Issued
5 th Inspection (After 10-days)	Civil Penalties & Fines, plus Civil Action, Misdemeanor Charges

Home, Adult & Child Care Facilities Inspections

Foster Home Inspections	\$ 0.00
Adult & Child Day Care Inspections	\$ 0.00
Home Fire Safety Inspections	\$ 0.00

Fire Code and Life Safety Violations

Overcrowding	\$ 500.00
Unauthorized Burning	\$ 100.00
Blocked/ Impeded Exits	\$ 200.00
Spraying operation not complying to Code	\$ 100.00
Alarm System needs Testing/Maintenance	\$ 100.00
Suppression System Needs Testing/Maintenance	\$ 100.00
Sprinkler System Needs Testing/Maintenance	\$ 100.00
Unauthorized Storage	\$ 100.00
General Violations	\$ 50.00 per offence
Matters Not Provided For	Any other violations of the NC Fire Code or Town of Atlantic Beach Ordinance not specifically codified shall be fined \$50.00

Definitions of Life Safety Violations

Alarm System Needs Testing – (\$100) Failure to have required maintenance test conducted of fire alarm system(s), and to have required documentation of test(s).

Blocked Exits – (\$200) Any obstruction in the required width of a means of egress. ("Means of Egress" is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)

Overcrowding – (\$500) A condition that exists when either there are more people in a building, structure or portion thereof than have been authorized or posted by the fire code official, or when the fire code official determines that a threat exists to the safety of the occupants due to persons sitting and/ or standing in locations that may obstruct or impede the use of aisles, passages, corridors, stairways, exits or other components of the means of egress.

Spraying Operation Not in Compliance – (\$100) Spraying flammable or combustible finishes without a properly installed spray booth or approved spraying area.

Sprinkler System Needs Testing/Maintenance – (\$100) Failure to have required testing and maintenance conducted on fire sprinkler system(s), and to have required documentation of test(s).

Unauthorized Burning – (\$100) The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames or recreational fires.

Unauthorized Storage – (\$100) The storage of flammable, combustible or hazardous liquids or materials improperly stored and/or without a permit. (This violation applies to facilities that are required to report under the Hazardous Chemicals Right-to-Know Act.)

Suppression System Needs Testing/Maintenance – (\$100) Failure to have required testing and maintenance conducted of Alternative Automatic Fire-Extinguishing Systems and to have required documentation of test(s). Includes Commercial Hood and Duct systems, Wet –chemical, Dry-chemical, Foam, Carbon Dioxide systems, Halon systems and Clean Agent systems.

Permits

Note: All Fire Protection Permits are issued through the Town of Atlantic Beach Building Inspections Department.

Note: The Town of Atlantic Beach does not issue permits for open burning or indoor pyrotechnic displays. The use of indoor pyrotechnics and open burning is prohibited within the boundaries of the Town of Atlantic Beach.

Note: Double Permit Fee will be charged for any permit for which work was done prior to permit being issued.

Required Construction Permits (As described in Section 105.7 of NC Fire Code)

Flammable and Combustible Liquids (per site)	\$	50.00
Spraying & Dipping (Rooms, Booths, Dip Tanks)	\$	50.00
Hazardous Materials	\$	100.00
Sprinkler System	\$	300.00/system + \$1.00 per sprinkler head
Fire Alarm/Detection Systems	\$	50.00
Alternative Fire Suppression Systems	\$	50.00
Standpipe Systems	\$	50.00
Compressed Gas Systems	\$	50.00
Fire Pump Install/ Modification	\$	50.00
Stationary Batter Systems (> 50 gal. liquid capacity)	\$	50.00
Industrial Ovens	\$	50.00
Private Fire Hydrants	\$	50.00
LP Gas		Regulated & Issued by Department of Agriculture

Special Permits (Operational/ Construction)

Fireworks Display, Explosives, Blasting, Ammunitions	\$	100.00
Carnivals and Fairs	\$	50.00
Exhibits & Trade Shows	\$	50.00
Temporary Membrane Structures, Tents, & Canopies	\$	50.00

Required Operational Permits (As described in Section 105.6 of NC Fire Code)

Amusement Buildings	\$	50.00
Burning		Not Allowed in Town of AB
Carnivals & Fairs	\$	50.00
Combustible Dust Producing Operations	\$	50.00
Compressed Gases	\$	50.00
Covered Mall Buildings	\$	50.00
Exhibits & Trade Shows	\$	50.00
Explosives	\$	50.00
Flammable & Combustible Liquids (per site)	\$	50.00
Fumigation/Thermal Insecticidal Fogging	\$	50.00
Hazardous Materials (per site)	\$	100.00
Hot Work Operations	\$	50.00
Industrial Ovens	\$	50.00
Spraying & Dipping	\$	50.00
Liquid & Gas Fueled Vehicles or Equipment in Assemblies	\$	50.00
AGST/UGST Install/Alter/Removal/ Abandonment	\$	100.00
Other	\$	50.00

False Alarm Schedule

False Alarms after Three Alarm Trips (Per Year)	\$	100.00
False Alarms after Five Alarm Trips (Per Year)	\$	500.00
False Alarms after Ten Alarm Trips (Per Year)	\$	1,000.00

Fines for false alarm trips are issued for failure to maintain or make required repairs to fire alarm systems. Fines will not be issued for alarm trips due to natural causes, mischief or accidental activation of alarm systems that are maintained appropriately and functional.

**APPENDIX F
PUBLIC SERVICES DEPARTMENT**

Residential solid waste collection	\$	14.60 per month per cart
New/replacement residential refuse containers	\$	70.00
<u>Residential refuse container parts</u>		
Lower/upper bar	\$	10.00
Wheel assembly	\$	27.50
Special pick-ups	\$	125.00 (half truck load)
Special pick-ups	\$	250.00 (full truck load)
Debris & White Goods Fee	\$	2.00 per month

**APPENDIX G
PUBLIC UTILITIES**

WATER RATES

<u>Meter Size</u>	<u>Minimum Gallons</u>	<u>Price/Thousand Gallons Over Minimum</u>	<u>Minimum Charge</u>
3/4 inch	4,000	\$ 2.60	\$ 11.75
1 inch	5,000	\$ 2.60	\$ 14.20
1-1/2 inch	7,500	\$ 2.60	\$ 20.25
2 inch	12,500	\$ 2.60	\$ 32.45
3 inch	62,500	\$ 2.60	\$ 154.10
4 inch	67,500	\$ 2.60	\$ 166.30
6 inch	137,500	\$ 2.60	\$ 337.30
<u>Special water use*</u>		\$ 2.60 per 1,000 gallons	
	plus	\$ 25.00 per hour per technician (if required on site)	
	plus	\$ 400.00 deposit (if required)	

* Special water use – swimming pools, contractors using water for construction purposes, etc. No deposit will be required unless bill is not paid in a timely manner or damage occurs to Town equipment while under unsupervised care and use by customer. If bill not paid in a timely manner, or damage to equipment occurs, a refundable deposit of \$400.00 will be required.

**WATER TAP FEES
(INSTALLATION CHARGES)**

<u>Tap size</u>	<u>Tap Fee</u>
3/4 inch (pre-existing installations only)	\$ 425.00
1 inch	\$ 450.00
1-1/2 inch	\$ 850.00
2 inch	\$ 1,200.00
Greater than 2 inch	\$ Determined by contractor
	plus \$ 100.00 supervision fee

Additional fees if installation requires:

Bore under street	\$	300.00
Open cut of street	\$	300.00

**IMPACT FEES
(WATER SERVICE CONNETCION)**

<u>Tap size</u>		<u>Impact Fee</u>
3/4 inch (pre-existing installations only)	\$	2,000.00
1 inch	\$	3,000.00
1-1/2 inch	\$	5,000.00
2 inch	\$	8,000.00
3 inch	\$	15,000.00
4 inch	\$	25,000.00
6 inch	\$	50,000.00

DEPOSITS

<u>Tap size</u>		<u>Deposit</u>
3/4 inch	\$	50.00
1 inch	\$	50.00
1-1/2 inch	\$	275.00
2 inch	\$	350.00
3 inch	\$	600.00
4 inch	\$	1,000.00
6 inch	\$	2,000.00

MISCELLANEOUS FEES

Availability fee (Owner chooses not to connect)	\$	50% of minimum monthly water charge
Availability fee (Owner/tenant requests to disconnect temporarily)	\$	50% of minimum monthly water charge
Checks, returned or unpaid (Fee set by General Statutes)	\$	25.00
Fire hydrant (fed through Un-metered line)	\$	75.00 per hydrant per year
Late fee (payment of bill)	\$	10% of bill
Leak testing	\$	25.00*
Meter reading (if unable to be read due to obstruction of meter caused by owner/tenant)	\$	20.00 per attempted read after first attempt
Meter testing	\$	50.00 **
Service disconnection fee (Nonpayment of water bill and/or owner/tenant request)	\$	25.00
Service reconnection fee (Nonpayment of water bill and/or owner/tenant request)	\$	25.00
Service reconnection fee (Altering, tampering with, or bypassing Town water service or meter; tampering with water service disconnected by Town)	\$	150.00 plus damages
Sprinkler system in buildings	\$	1.00 per sprinkler head per year

* No charge if leak found is a concealed leak.

** No charge if meter is found to over-register beyond 7% of the correct volume.

STORMWATER FEES

Stormwater Fee	\$	2.00 per month per unit
Stormwater Impact Fee		Permit fee by Inspections Department (Appendix B)