



**TOWN OF ATLANTIC BEACH  
NORTH CAROLINA**

**SCHEDULE OF FEES**

**Fiscal Year 2009-2010**

**Amended 08.24.09 – Budget Amendment #3**

<b>APPENDIX A</b> <b>ADMINISTRATION, FINANCE AND OTHER</b>
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<b>Administrative fee – abatement of weeds and debris; abatement of abandoned and junked motor vehicles</b>	<b>\$</b>	<b>200.00 + costs</b>
<b>Auto license plate (“Atlantic Beach”)</b>	<b>\$</b>	<b>5.00</b>
<b>Beach Driving Permit</b>	<b>\$</b>	<b>50.00 (Atlantic Beach resident) 75.00 (non-resident)</b>
<b>Board Room Rental Fee</b>	<b>\$</b>	<b>100.00 (non-refundable)</b>
<b>Board Room Security Deposit</b>	<b>\$</b>	<b>150.00 (refundable upon inspection)</b>
<b>Check, returned – fee set by NCGS Sec. 25-3-506</b>	<b>\$</b>	<b>25.00</b>
<b>Check, returned (taxes) – fee set by NCGS Sec. 105-357(b)</b>	<b>\$</b>	<b>25.00 or 10% of check amount (greater of)</b>
<b>Copies of public documents</b>	<b>\$</b>	<b>.10 (per page)</b>
<b>Notary Fee</b>	<b>\$</b>	<b>5.00 (per seal)</b>
<b>Re-entry Permit Fee</b>	<b>\$</b>	<b>25.00</b>
<b>Sunshine List – notice of special meetings – fee set by NCGS Sec. 143-318.12</b>	<b>\$</b>	<b>10.00</b>
<b>Tax Rate (cents per \$100 value)</b>	<b>\$</b>	<b>.125</b>

**APPENDIX B  
INSPECTIONS DEPARTMENT**

No person shall commence or proceed with the construction, reconstruction, alteration, repair, movement to another site, removal or demolition of any building or structure, or any part thereof, without a written permit therefore from the Inspections Department. Failure to obtain a permit before commencing or proceeding with construction as outlined above, hereafter, shall constitute a violation and shall be punishable as a misdemeanor, in addition to an administrative fee or penalty. (*Town of Atlantic Beach Code of Ordinances, Sec. 6-63*)

A \$10.00 Homeowner Recovery Fund Fee shall be added to General Construction permits issued to licensed general contractors for the construction and/or alteration of all single family residences, not to include mobile homes. The Town will retain \$1.00 and forward the \$9.00 balance to the North Carolina General Contractors Board, Homeowners Recovery Fund, the first working day after the end of each quarter.

The stormwater impact fee (0.5% of project value) will be levied against the value for construction projects in excess of \$20,000, effective July 1, 2006. This fee was enacted to fund the stormwater management activities of the Town.

**INSPECTION FEES**

**RESIDENTIAL DEVELOPMENT**

**NEW AND ADDITIONS:**

BUILDING:	\$ 2.00 PER \$1,000 PROJECT VALUE + \$50 (see building valuation data sheet for cost comparison)
HOMEOWNERS RECOVERY:	\$10.00 (Single Family Dwellings)
STORMWATER IMPACT FEE:	0.5% OF PROJECT VALUE
INSULATION:	\$.10 PSF (heated) + \$50.00
ELECTRICAL:	\$.10 PSF (heated) + \$50.00
PLUMBING:	\$.10 PSF (heated) + \$50.00
MECHANICAL:	\$.10 PSF (heated) + \$50.00
GAS:	\$50.00
STORAGE AREA:	\$20.00 PSF + \$50.00
ELEVATOR: (Electrical)	\$50.00
RENOVATION:	\$12.00 PER \$1,000 PROJECT VALUE
LAND DISTURBANCE:	\$50.00
PAVING PERMIT:	\$50.00
CAMA:	\$100.00
FLOODPLAIN DEVELOPMENT:	\$50.00
MOVING PERMIT:	\$100.00
RE-INSPECTIONS FEE:	\$50.00
PERMIT CARD REPLACEMENT:	\$10.00

**MODULAR HOMES:**

MODULAR HOME ON-FRAME:	\$450.00 (includes mechanical & plumbing)
MODULAR HOME OFF-FRAME:	\$4.00 PER \$1,000 PROJECT VALUE
ACCESSORY BLDG. PORCHES, GARAGES, DECKS & DOCKS:	\$.10 PSF + \$50.00
ACCESSORY BLDG. OR GARAGE: 400 SQ. FT. OR GREATER:	\$.14 PSF + \$50.00
ELECTRICAL:	\$.08 PSF + \$50.00
PLUMBING:	\$.08 PSF + \$50.00
MECHANICAL:	\$.08 PSF + \$50.00

**MANUFACTURED HOMES: (MOBILE HOMES)**

SINGLE-WIDE:	\$200.00 (includes mechanical & plumbing)
DOUBLE-WIDE:	\$250.00
TRIPLE-WIDE:	\$300.00
A/C UNIT:	\$50.00 (installations after final inspection)

**OTHER RESIDENTIAL PERMITS:**

RELOCATION/ELEVATION OF DWELLING:	\$350.00
RELOCATION/ELEVATION OF ACCESSORY STRUCTURE:	\$50.00
ELECTRICAL SERVICE POLE:	\$75.00
SERVICE CHANGEOUT:	\$75.00 (ELECTRICAL/PLUMBING/MECHANICAL)
INSURANCE INSPECTION:	\$50.00
RE-INSPECTION:	\$50.00
DEMOLITION:	\$50.00
BULKHEAD:	\$100.00
SWIMMING POOL:	\$175.00
ELECTRICAL POOL:	\$50.00
TEMPORARY STORAGE UNIT	\$15.00 (each)
FENCE	\$10.00
MINIMUM PERMIT FEE AND MISC:	\$50.00
90-DAY TEMPORARY ELECTRICAL	\$50.00 (MUST HAVE AGREEMENT SIGNED)

**PENALTY FOR WORKING WITHOUT PERMIT (RESIDENTIAL):** \$100.00 min. or double the permit fee (whichever is greater). All work started without required permits will be subject to possible legal action.

**COMMERCIAL DEVELOPMENT**

**NEW AND ADDITIONS:**

BUILDING:	\$ 4.00 PER \$1,000 PROJECT VALUE + \$50 (see building valuation data sheet for cost comparison)
STORMWATER IMPACT FEE:	0.5% OF PROJECT VALUE
INSULATION:	\$.12 PSF + \$100.00
ELECTRICAL:	\$.12 PSF + \$100.00
PLUMBING:	\$.12 PSF + \$100.00
MECHANICAL:	\$.12 PSF + \$100.00
GAS:	\$100.00
ELEVATOR: (electrical)	\$100.00
RENOVATION:	\$12.00 PER \$1,000 PROJECT VALUE
ACCESSORY BUILDINGS, PIERS, BUILDING:	\$.18 PSF + \$100.00
ELECTRICAL:	\$.08 PSF + \$100.00
PLUMBING:	\$.08 PSF + \$100.00
MECHANICAL:	\$.08 PSF + \$100.00

**OTHER COMMERCIAL PERMITS:**

TEMPORARY OFFICE:	\$100.00
MODULAR:	\$300.00
BULKHEAD:	\$100.00
REFRIGERATION:	\$60.00 FOR 1 <sup>ST</sup> 12,000 BTU'S + \$20.00 FOR EACH ADDITIONAL 12,000 BTU'S
ELECTRICAL SERVICE POLE	\$100.00
30-DAY CONDITIONAL ELECTRICAL	\$100.00 (PER INSPECTION + MUST HAVE AGREEMENT SIGNED)

SERVICE CHANGEOUT	\$75.00 (ELECTRICAL/PLUMBING/MECHANICAL)
SIGN, ON-PREMISE:	\$.75 PSF + \$100.00
SIGN, OFF-PREMISE:	\$2.00 PSF + \$100.00
SWIMMING POOLS:	\$.10 PSF + \$200.00
SWIMMING POOLS ELECTRICAL:	\$50.00
<b>TEMPORARY STORAGE UNIT</b>	<b>\$15.00 (each)</b>
<del>FENCE</del>	<del>\$10.00</del>
CHANGE OF OCCUPANCY:	\$.12 PSF + \$100.00
STOCKING PERMIT:	\$100.00
MINIMUM PERMIT FEE AND MISC:	\$100.00
DEMOLITION:	\$200.00

**PENALTY FOR WORKING WITHOUT PERMIT (COMMERCIAL):** \$200.00 min. or double the permit fee (whichever is greater). All work started without required permits will be subject to possible legal action.

**FIRE PROTECTION PERMITS**

BUILDING SPRINKLER SYSTEM:	\$300.00 PER SYSTEM + \$1.00 PER HEAD
FLAMMABLE & COMBUSTIBLE LIQUIDS (PER SITE):	\$50.00
FLAMMABLE FINISHES:	\$50.00
HAZARDOUS MATERIALS:	\$100.00
HIGH PILED COMBUSTIBLE STORAGE:	\$50.00
HOT WORK OPERATIONS:	\$50.00
FIRE ALARM/DETECTION SYSTEM:	\$50.00

**PENALTY FOR WORKING WITHOUT PERMIT (FIRE PROTECTION):** \$200.00 min. or double the permit fee (whichever is greater). All work started without required permits will be subject to possible legal action.

**EXPIRED PERMITS:** *(6 months to start & 12 months if work has stopped after activation)*

- Permits can be reactivated for half the total permit fee listed in the current fee schedule and must meet all current zoning regulations.
- If permits are discontinued for over 60 days of expiration date, permits will not be reactivated. Permit process will start new. Only one reactivation will be allowed.

Permit fees to repair damages that occur from significant storms may be waived by the Mayor and Town Council not to exceed 6 months from the time frame of the storm.

**APPENDIX C  
PLANNING DEPARTMENT**

**Zoning**

Zoning Compliance Certificate	\$	25.00
Street Closing Request	\$	500.00
Conditional Use Permit	\$	275.00

**Board of Adjustment**

Appeals of interpretation	\$	275.00
Special use permit	\$	275.00
Variance request	\$	275.00

**Planning Board**

Rezoning request	\$	300.00
Zoning text amendment	\$	300.00 + Attorney Fees

**Subdivision/PUD review**

Major PUD	\$	300.00 + Subdivision & Attorney Fees
Sketch	\$	No charge
Preliminary	\$	250.00
Final	\$	250.00
Combined	\$	350.00
Minor	\$	150.00

**Miscellaneous Fees**

<b>Mapping</b>		
(8-1/2 x 11)	\$	1.00 each (b/w)
	\$	5.00 each (color)
(11 x 17)	\$	2.00 each (b/w)
	\$	12.00 each (color)
(Greater than 11 x 17)	\$	50.00 each (color only)
Zoning ordinance	\$	52.00
Zoning ordinance – supplement service	\$	52.00 (annual)
Violation of UDO	\$	25.00 (Penalty per day)

**APPENDIX D  
POLICE DEPARTMENT**

<b>Amplified music permits</b>	<b>\$</b>	<b>10.00</b>
<b>Dog/cat tag</b>	<b>\$</b>	<b>5.00</b>
<b>Dog/cat tag (renewal)</b>	<b>\$</b>	<b>1.00</b>
<b>Fingerprinting</b>	<b>\$</b>	<b>10.00 per person</b>
<b>No trespassing signs</b>	<b>\$</b>	<b>15.00</b>
<b>Parking meters</b>	<b>\$</b>	<b>1.00 per hour</b>
<b>Taxi business permit</b>	<b>\$</b>	<b>150.00</b>
<b>Taxi driver permit – fee set by General Statutes</b>	<b>\$</b>	<b>25.00</b>
<b>Taxi driver application processing fee</b>	<b>\$</b>	<b>75.00</b>
<b>Vehicle impound fee</b>	<b>\$</b>	<b>5.00 per day</b>

**APPENDIX E  
FIRE AND EMS DEPARTMENT**

**Fire Inspection Fees**

<b>Annual Inspection</b>	<b>\$</b>	<b>No Fee</b>
<b>First Inspection Pursuant to Permit Application</b>	<b>\$</b>	<b>No Fee</b>
<b>First Re-Inspection for Non-Compliance, If Code Requirements Are Met.</b>	<b>\$</b>	<b>No Fee</b>
<b>First Re-Inspection for Non-Compliance, If Code Requirements Are Not Met.</b>	<b>\$</b>	<b>25.00</b>
<b>Second and Subsequent Re-Inspections For Non-Compliance</b>	<b>\$</b>	<b>50.00 plus citation costs</b>

**Courtesy Inspections**

<b>Foster Home Inspections</b>	<b>\$</b>	<b>No Fee</b>
<b>Home Fire Safety Inspections</b>	<b>\$</b>	<b>No Fee</b>
<b>Adult &amp; Child Day Care Inspections</b>	<b>\$</b>	<b>No Fee</b>

**Fire Code and Life Safety Violations**

<b>Sprinkler System needs Testing/Maint</b>	<b>\$</b>	<b>100.00</b>
<b>Alarm System needs Testing/Maint</b>	<b>\$</b>	<b>100.00</b>
<b>Blocked/ Impeded Exits</b>	<b>\$</b>	<b>200.00</b>
<b>Non-approved disposal of charcoal remains</b>	<b>\$</b>	<b>250.00</b>
<b>Overcrowding</b>	<b>\$</b>	<b>500.00</b>
<b>Spraying operation not complying to Fire Code.</b>	<b>\$</b>	<b>100.00</b>
<b>Unauthorized Burning</b>	<b>\$</b>	<b>100.00</b>
<b>Unauthorized Storage</b>	<b>\$</b>	<b>100.00</b>
<b>All Other Violations</b>	<b>\$</b>	<b>50.00 per offense</b>

## Definitions of Life Safety Violations

**Alarm System Needs Testing – (\$100)** Failure to have required maintenance test conducted of fire alarm system(s), and to have required documentation of test(s).

**Blocked Exits – (\$200)** Any obstruction in the required width of a means of egress. ("Means of Egress" is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)

**Overcrowding – (\$500)** A condition that exists when either there are more people in a building, structure or portion thereof than have been authorized or posted by the fire code official, or when the fire code official determines that a threat exists to the safety of the occupants due to persons sitting and/ or standing in locations that may obstruct or impede the use of aisles, passages, corridors, stairways, exits or other components of the means of egress.

**Spraying Operation Not in Compliance – (\$100)** Spraying flammable or combustible finishes without a properly installed spray booth or approved spraying area.

**Sprinkler System Needs Testing/Maintenance – (\$100)** Failure to have required testing and maintenance conducted on fire sprinkler system(s), and to have required documentation of test(s).

**Unauthorized Burning – (\$100)** The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames or recreational fires.

**Unauthorized Storage – (\$100)** The storage of flammable, combustible or hazardous liquids or materials improperly stored and/or without a permit. (This violation applies to facilities that are required to report under the Hazardous Chemicals Right-to-Know Act.)

### Permits

**Note: All Fire Protection Permits are issued through the Town of Atlantic Beach Building Inspections Department.**

**Note: The Town of Atlantic Beach does not issue permits for open burning or indoor pyrotechnic displays. The use of indoor pyrotechnics and open burning is prohibited within the boundaries of the Town of Atlantic Beach.**

### User Fees For Permits

<b>Sprinkler Systems</b>	<b>\$</b>	<b>300.00 per system + \$1.00 per sprinkler head</b>
<b>Flammable &amp; Combustible Liquids (per site)</b>	<b>\$</b>	<b>50.00</b>
<b>Flammable Finishes</b>	<b>\$</b>	<b>50.00</b>
<b>Hazardous Materials</b>	<b>\$</b>	<b>100.00</b>
<b>High-Piled Combustible Storage</b>	<b>\$</b>	<b>50.00</b>

<b>Hot Work Operations</b>	<b>\$</b>	<b>50.00</b>
<b>Fire Alarm / Detection Systems</b>	<b>\$</b>	<b>50.00</b>

**Special Permits**

<b>Fireworks Display</b>	<b>\$</b>	<b>50.00</b>
<b>Explosives, Blasting, Ammunition</b>	<b>\$</b>	<b>50.00</b>
<b>Carnivals and Fairs</b>	<b>\$</b>	<b>50.00</b>
<b>Exhibits and Trade Shows</b>	<b>\$</b>	<b>50.00</b>
<b>Temporary Membrane Structures, Tents, and Canopies.</b>	<b>\$</b>	<b>50.00</b>

**Performance Tests**

<b>Fire Alarm Systems</b>	<b>\$</b>	<b>50.00</b>
<b>Fixed Fire Suppression Systems</b>	<b>\$</b>	<b>50.00</b>

**APPENDIX F  
PUBLIC SERVICES DEPARTMENT**

<b>Residential solid waste collection</b>	<b>\$</b>	<b>14.60 per month per cart</b>
<b>New/replacement residential refuse containers</b>	<b>\$</b>	<b>70.00</b>
<b><u>Residential refuse container parts</u></b>		
<b>Lower/upper bar</b>	<b>\$</b>	<b>10.00</b>
<b>Wheel assembly</b>	<b>\$</b>	<b>27.50</b>
<b>Special pick-ups</b>	<b>\$</b>	<b>125.00 (half truck load)</b>
<b>Special pick-ups</b>	<b>\$</b>	<b>250.00 (full truck load)</b>
<b>Debris &amp; White Goods Fee</b>	<b>\$</b>	<b>2.00 per month</b>

**APPENDIX G  
PUBLIC UTILITIES**

**WATER RATES**

<u>Meter Size</u>	<u>Minimum Gallons</u>	<u>Price/Thousand Gallons Over Minimum</u>	<u>Minimum Charge</u>
3/4 inch	4,000	\$ 2.60	\$ 11.75
1 inch	5,000	\$ 2.60	\$ 14.20
1-1/2 inch	7,500	\$ 2.60	\$ 20.25
2 inch	12,500	\$ 2.60	\$ 32.45
3 inch	62,500	\$ 2.60	\$ 154.10
4 inch	67,500	\$ 2.60	\$ 166.30
6 inch	137,500	\$ 2.60	\$ 337.30
 <u>Special water use*</u>		\$ 2.60 per 1,000 gallons	
	plus	\$ 25.00 per hour per technician (if required on site)	
	plus	\$ 400.00 deposit (if required)	

\* Special water use – swimming pools, contractors using water for construction purposes, etc. No deposit will be required unless bill is not paid in a timely manner or damage occurs to Town equipment while under unsupervised care and use by customer. If bill not paid in a timely manner, or damage to equipment occurs, a refundable deposit of \$400.00 will be required.

**WATER TAP FEES  
(INSTALLATION CHARGES)**

<u>Tap size</u>	<u>Tap Fee</u>
3/4 inch (pre-existing installations only)	\$ 425.00
1 inch	\$ 450.00
1-1/2 inch	\$ 850.00
2 inch	\$ 1,200.00
Greater than 2 inch	\$ Determined by contractor
	plus \$ 100.00 supervision fee

**Additional fees if  
installation requires:**

Bore under street	\$	300.00
Open cut of street	\$	300.00

**IMPACT FEES  
(WATER SERVICE CONNECTION)**

<b><u>Tap size</u></b>		<b><u>Impact Fee</u></b>
3/4 inch (pre-existing installations only)	\$	2,000.00
1 inch	\$	3,000.00
1-1/2 inch	\$	5,000.00
2 inch	\$	8,000.00
3 inch	\$	15,000.00
4 inch	\$	25,000.00
6 inch	\$	50,000.00

**DEPOSITS**

<b><u>Tap size</u></b>		<b><u>Deposit</u></b>
3/4 inch	\$	50.00
1 inch	\$	50.00
1-1/2 inch	\$	275.00
2 inch	\$	350.00
3 inch	\$	600.00
4 inch	\$	1,000.00
6 inch	\$	2,000.00

### MISCELLANEOUS FEES

Availability fee (Owner chooses not to connect)	\$	50% of minimum monthly water charge
Availability fee (Owner/tenant requests to disconnect temporarily)	\$	50% of minimum monthly water charge
Checks, returned or unpaid (Fee set by General Statutes)	\$	25.00
Fire hydrant (fed through Un-metered line)	\$	75.00 per hydrant per year
Late fee (payment of bill)	\$	10% of bill
Leak testing	\$	25.00*
Meter reading (if unable to be read due to obstruction of meter caused by owner/tenant)	\$	20.00 per attempted read after first attempt
Meter testing	\$	50.00 **
Service disconnection fee (Nonpayment of water bill and/or owner/tenant request)	\$	25.00
Service reconnection fee (Nonpayment of water bill and/or owner/tenant request)	\$	25.00
Service reconnection fee (Altering, tampering with, or bypassing Town water service or meter; tampering with water service disconnected by Town)	\$	150.00 plus damages
Sprinkler system in buildings	\$	1.00 per sprinkler head per year

\* No charge if leak found is a concealed leak.

\*\* No charge if meter is found to over-register beyond 7% of the correct volume.

### STORMWATER FEES

Stormwater Impact Fee: .5% of project value for construction projects valued over \$20,000  
(Stormwater Impact Fee charged as a permit fee by Inspections Department)

Stormwater Fee	\$	2.00 per month
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