

GENERAL FUND ADMIN SERVICES

10-1001	Finance
10-1002	Admin Support
10-1003	Clerk
10-1004	Governing Body
10-1009	Debt Service

TOWN OF ATLANTIC BEACH
FY2008-09 BUDGET

Department - Administrative Services

Activity 1 - Finance

Summary Account Description	FY 06-07		FY 07-08			FY 08-09		
	Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annua	Department Request	Manager Recommends	Council Approved
Personal Services	149,066	150,611	152,682	102,874	152,682	163,851	162,156	162,156
Purchased Services	34,706	40,210	50,250	46,442	49,250	48,985	46,485	46,485
Supplies	3,800	6,000	7,870	4,659	7,870	8,200	8,000	8,000
Property, Land and Equipment	0	0	0	0	0	0	0	0
Other and Special Projects	47,664	47,393	38,100	24,251	38,100	42,100	52,680	52,680
Intergovernmental Transfer	0	0	0	0	0	0	0	0
Activity Totals	235,236	244,215	248,902	178,227	247,902	263,136	269,321	269,321

Department - Administrative Services

Activity 2 - Administration

Summary Account Description	FY 06-07		FY 07-08			FY 08-09		
	Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annua	Department Request	Manager Recommends	Council Approved
Personal Services	147,025	153,007	212,722	147,104	212,492	177,086	150,521	150,521
Purchased Services	31,085	33,258	33,150	25,653	33,150	34,473	32,465	32,465
Supplies	14,171	14,400	27,042	24,199	27,042	20,900	20,900	20,900
Property, Land and Equipment	14,377	20,050	17,450	8,930	17,450	12,000	12,000	12,000
Other and Special Projects	840	1,150	1,150	653	1,150	2,200	2,200	2,200
Intergovernmental Transfer	0	0	0	0	0	0	0	0
Activity Totals	207,499	221,865	291,514	206,539	291,284	246,659	218,086	218,086

TOWN OF ATLANTIC BEACH
FY2008-09 BUDGET

Department - Administrative Services

Activity 3 - Town Clerk

Summary Account Description	FY 06-07		FY 07-08			FY 08-09		
	Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annua	Department Request	Manager Recommends	Council Approved
Personal Services	17,443	20,521	43,241	28,514	43,241	50,327	49,545	49,545
Purchased Services	4,288	15,800	11,760	6,343	11,760	11,260	10,960	10,960
Supplies	582	550	550	386	550	700	700	700
Property, Land and Equipment	0	0	0	0	0	0	0	0
Other and Special Projects	100	100	350	225	350	350	350	350
Intergovernmental Transfer	0	0	0	0	0	0	0	0
Activity Totals	22,413	36,971	55,901	35,468	55,901	62,637	61,555	61,555

Department - Administrative Services

Activity 4 - Governing Body

Summary Account Description	FY 06-07		FY 07-08			FY 08-09		
	Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annua	Department Request	Manager Recommends	Council Approved
Personal Services	24,691	24,876	21,748	12,196	21,748	21,877	21,882	21,882
Purchased Services	72,534	73,860	58,600	51,104	58,600	80,278	73,278	73,278
Supplies	2,615	2,650	2,500	1,337	2,500	2,500	2,500	2,500
Property, Land and Equipment	0	0	0	0	0	0	0	0
Other and Special Projects	48,292	49,150	42,940	37,049	42,940	39,850	35,350	35,350
Intergovernmental Transfer	0	0	0	0	0	0	0	0
Activity Totals	148,132	150,536	125,788	101,687	125,788	144,505	133,010	133,010

TOWN OF ATLANTIC BEACH
FY2008-09 BUDGET

Department - Administrative Services
Activity 9 - Debt Service

Summary Account Description	FY 06-07		FY 07-08			FY 08-09		
	Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annua	Department Request	Manager Recommends	Council Approved
Personal Services	0	0	0	0	0	0	0	0
Purchased Services	0	0	0	0	0	0	0	0
Supplies	0	0	0	0	0	0	0	0
Property, Land and Equipment	0	0	0	0	0	0	0	0
Other and Special Projects	513,817	366,293	360,453	0	360,453	377,075	377,075	377,075
Intergovernmental Transfer	0	0	0	0	0	0	0	0
Activity Totals	513,817	366,293	360,453	0	360,453	377,075	377,075	377,075

TOWN OF ATLANTIC BEACH
FY2008-09 BUDGET

Department - Administrative Services

Account Number	Account Description	FY 06-07		FY 07-08			FY 08-09		
		Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annual	Department Request	Manager Recommends	Council Approved
10-1001-101	SALARIES	102272.36	102531	105082	69251.15	105082	110075	110075	110075
10-1001-103	OVERTIME	0	0	300	0	300	300	300	300
10-1001-105	SOCIAL SECURITY	7788.19	7924	8150	5315.49	8150	8535	8535	8535
10-1001-106	RETIREMENT	11403.61	11432	11750	7849.76	11750	13115	13115	13115
10-1001-107	401K	5113.65	5127	5270	3520.1	5270	5520	5520	5520
10-1001-108	CHRISTMAS BONUS	1000	1050	1150	1150	1150	1150	1150	1150
10-1001-109	HEALTH/STD/LIFE INS	18749.3	18749.3	18110	13189.94	18110	22815	21120	21120
10-1001-110	DENTAL INSURANCE	940.8	2000	1800	1528	1800	2000	2000	2000
10-1001-111	WORKERS COMP	1798	1798	1070	1070	1070	341	341	341
10-1001-202	LEGAL ADVERTISING	257.67	260	250	0	250	300	300	300
10-1001-207	EMPLOYEE DEVELOPMENT	1775.06	2000	2000	1269.56	2000	5000	4000	4000
10-1001-212	MAINT & REPAIR EQUIPMENT	8633.13	8633.13	8000	5780	7000	7500	7000	7000
10-1001-214	OTHER INSURANCE	500	517	700	654.13	700	1185	1185	1185
10-1001-216	PROFESSIONAL SERVICE	23540	28800	39300	38738	39300	35000	34000	34000
10-1001-307	DEPT SUPPLIES	3799.91	6000	7870	4659.1	7870	8200	8000	8000
10-1001-501	CHK SERV. CHARGES	6241.49	7550	7050	4508.83	7050	7050	7050	7050
10-1001-502	CO SALES TAX	11635.21	12000	12000	7072.21	12000	14000	14000	14000
10-1001-503	STATE SALES TAX	20325.32	18293.11	18000	12149.32	18000	20000	20000	20000
10-1001-504	DUES & MEMBERSHIPS	520	550	550	500	550	550	550	550
10-1001-508	MISCELLANEOUS	8942.16	9000	500	20.92	500	500	500	500
10-1001-509	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	10580	10580
10-1001-516	FEMA	0	0	0	0	0	0	0	0
10-1002-101	SALARIES	113646.36	114524	166119	118107.57	166119	128485	123345	123345
10-1002-103	OVERTIME	0	0	0	0	0	0	0	0
10-1002-105	SOCIAL SECURITY	7617.08	8792	14169	9725.81	14169	9860	9465	9465
10-1002-106	RETIREMENT	10085.83	12769	12975	7423.64	12975	15265	6135	6135
10-1002-107	401K	4522.86	5726	5869	3328.97	5869	6425	2585	2585
10-1002-108	CHRISTMAS BONUS	400	400	350	350	350	350	350	350
10-1002-109	HEALTH/STD/LIFE INS	7597.59	7636	12230	7403.46	12000	15395	7335	7335
10-1002-110	DENTAL INSURANCE	1195.6	1200	750	504.43	750	800	800	800
10-1002-111	WORKERS COMP	1960	1960	260	260	260	506	506	506
10-1002-201	ADVERTISING	1030.25	1100	2300	2084.89	2300	2000	2000	2000
10-1002-206	EAP PROGRAM	1500	1500	1500	1500	1500	1600	1600	1600
10-1002-207	EMPLOYEE DEVELOPMENT	8619.93	8700	6000	2553.9	6000	6000	5000	5000
10-1002-212	MAINT & REPAIR EQUIPMENT	11690	11300	11000	9850	11000	11000	10500	10500
10-1002-214	OTHER INSURANCE	657	1033	750	425	750	1373	1365	1365
10-1002-222	TELEPHONE & POSTAGE	7588.02	9625	11600	9239.19	11600	12500	12000	12000
10-1002-305	COMPUTERS & SMALL EQUIPMENT	8603.01	8650	19422	19089.2	19422	13000	13000	13000
10-1002-307	DEPT SUPPLIES	4375.96	4500	6370	4299.48	6370	6500	6500	6500
10-1002-317	SAFETY PROGRAM	1192.2	1250	1250	810	1250	1400	1400	1400
10-1002-402	EQUIPMENT RENTAL	14377.22	20050	17450	8929.75	17450	12000	12000	12000
10-1002-405	PHONE SYSTEM	0	0	0	0	0	0	0	0
10-1002-504	DUES & MEMBERSHIPS	635.42	650	650	612.84	650	700	700	700

TOWN OF ATLANTIC BEACH
FY2008-09 BUDGET

Account Number	Account Description	FY 06-07		FY 07-08			FY 08-09		
		Prior YTD Actual	Prior Year Budget	Current Year Budget	Transactions YTD (02/2008)	Estimated Annual	Department Request	Manager Recommends	Council Approved
10-1002-508	MISCELLANEOUS	204.95	500	500	40.5	500	500	500	500
10-1002-516	FEMA	0	0	0	0	0	0	0	0
10-1002-533	NCLM SAFETY GRANT EXPENSE	0	0	0	0	0	1000	1000	1000
10-1003-101	SALARIES	14682.5	15166	28954	19802.69	28954	32640	32640	32640
10-1003-102	SALARIES(PT)	0	0	0	0	0	0	0	0
10-1003-103	OVERTIME	0	1000	1000	0	1000	1000	1000	1000
10-1003-105	SOCIAL SECURITY	1123.18	1772	2292	1494.21	2292	2815	2590	2590
10-1003-106	RETIREMENT	1637.1	2583	3340	2219.21	3340	3996	4000	4000
10-1003-107	401K	0	0	1500	995.13	1500	1635	1635	1635
10-1003-108	CHRISTMAS BONUS	0	0	100	100	100	150	150	150
10-1003-109	HEALTH/STD/LIFE INS	0	0	5555	3903.24	5555	7591	7030	7030
10-1003-110	DENTAL INSURANCE	0	0	500	0	500	500	500	500
10-1003-202	LEGAL ADVERTISING	641.44	800	600	412.65	600	700	700	700
10-1003-207	EMPLOYEE DEVELOPMENT	144.11	1800	4100	3832.81	4100	3500	3200	3200
10-1003-213	MUNICIPAL CODE	2167.17	5000	4000	1065.32	4000	4000	4000	4000
10-1003-215	PRINTING & PUBLICATIONS	1334.9	8200	3060	1032.28	3060	3060	3060	3060
10-1003-307	DEPT SUPPLIES	582.47	550	550	385.94	550	700	700	700
10-1003-504	DUES & MEMBERSHIPS	100	100	350	225	350	350	350	350
10-1004-104	GOVERNING BODY STIPEND	17350	16200	16605	9107.5	16605	16605	16605	16605
10-1004-105	SOCIAL SECURITY	0	0	1270	0	1270	1275	1275	1275
10-1004-109	HEALTH/STD/LIFE INS	6173.72	6966	405	204.43	405	405	410	410
10-1004-110	DENTAL INSURANCE	1059.25	1600	3360	2776.4	3360	3500	3500	3500
10-1004-111	WORKERS COMP	108	110	108	108	108	92	92	92
10-1004-201	ADVERTISING	0	150	150	0	150	0	0	0
10-1004-207	EMPLOYEE DEVELOPMENT	1721.21	2000	4450	3055.96	4450	4600	2600	2600
10-1004-214	OTHER INSURANCE	3500	4395	4000	3737.91	4000	3678	3678	3678
10-1004-216	PROFESSIONAL SERVICE	67312.61	67315	50000	44310.32	50000	72000	67000	67000
10-1004-222	TELEPHONE & POSTAGE	0	0	0	0	0	0	0	0
10-1004-307	DEPT SUPPLIES	2615.4	2650	2500	1336.82	2500	2500	2500	2500
10-1004-504	DUES & MEMBERSHIPS	4250	4250	4250	3312	4250	4250	4250	4250
10-1004-505	ELECTION OF TOWN BOARD	0	0	3240	3236.04	3240	0	0	0
10-1004-506	COMMUNITY PROMOTION	40330.1	40800	31850	28106.7	31850	31850	28150	28150
10-1004-508	MISCELLANEOUS	1194.29	1000	500	0	500	650	450	450
10-1004-521	FLAGS	2517.49	3100	3100	2394.6	3100	3100	2500	2500
10-1009-507	DEBT SERVICE	513816.59	366293	360453	0	360453	377075	377075	377075
Admin Services Total		\$1,127,097	\$1,019,880	\$1,082,558	\$521,920	\$1,081,328	\$1,094,012	\$1,059,047	\$1,059,047