

**Minutes**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Special Meeting – Budget Work Session**  
**Tuesday, April 8, 2008**

A Special Meeting of the Town Council of Atlantic Beach was held on Tuesday, April 8, 2008 at 10:00 p.m.

**Members Present:** Mayor Cooper, Mayor Pro Tem Harry Archer; Councilmembers: Ann Batt, Eddie Briley, Ken Ide, Vada Palma

**Members Absent:** None

**Others Present:** Pete Allen, Interim Town Manager; Kelly Nash, Town Clerk; Sabrina Simpson, Administrative Services; Laura Buda, Tax Collector; Donna Turner, Inspections Director; Jessica Fiester, Planning Director; Adam Snyder, Fire Chief; Allen Smith, Police Chief, Maj. A.K. Miller, Deputy Police Chief; Marc Schulze, Public Services Director and Lt. Brian Prior, Atlantic Beach Police Department

**Call to Order** Mayor Cooper called the meeting to order at 10:00 a.m.

Mayor Cooper stated the purpose of the meeting this day was a work session for the FY2008-2009 budget and then turned the floor over to Pete Allen, Interim Town Manager. Mr. Allen gave a brief summary of the proposals for the upcoming budget year and explained what the Councilmembers will find in the budget workbooks that have been created for them. Mr. Allen went through some of the highlights of the proposals which were to include, a \$2.00 user fee for storm water; \$2.00 user fee on trash services; and that all staff positions listed are fully funded except the vacant position of Finance Officer. At this time, each department head briefly explained the details of their respective department's budget, current and proposed.

Mayor Pro Tem Archer made a motion to excuse Councilmember Ide from the April 8, 2008 meeting. Councilmember Briley seconded the motion. Vote was unanimous, 4-0. Motion carried. Councilmember Ide left the meeting at 11:43 a.m.

During the timeframe of April 8, 2008 through May 9, 2008, the Atlantic Beach Town Council recessed and reconvened as follows:

- Councilmember Batt made a motion to recess the current meeting until Wednesday, April 16<sup>th</sup>, 2008 at 9:00 a.m. in the Council Boardroom. Councilmember Palma seconded the motion. Vote was unanimous, 4-0. Motion carried. The time was 12:41 p.m.

**APRIL 16<sup>TH</sup>, 2008 – 9:00 A.M.:**

- Mayor Cooper called the meeting to order at 9:00 a.m.
- Members Present: Mayor Cooper, Mayor Pro Tem Harry Archer; Councilmembers: Ann Batt, Eddie Briley, Ken Ide and Vada Palma
- Members Absent: None
- Others Present: Pete Allen, Town Manager; Kelly Nash, Town Clerk; Sabrina Simpson, Administrative Services; Marc Shulze, Public Services Director
- Proposed Budget Options 1, 2, 3 and 4 were handed out to Council
- It was the general consensus of the Council to reduce the town's donation to "Save Our Summers" from \$1,000.00 to \$500.00 with continued support.
- Councilmember Ide made a motion to recess the current meeting until Monday, April 28<sup>th</sup>, 2008 at 3:00 p.m. in the Council Boardroom. Councilmember Briley seconded the motion. Vote was unanimous, 5-0. Motion carried. The time was 1:04 p.m.

Atlantic Beach  
Town Council Meeting

**APRIL 28<sup>TH</sup>, 2008 – 3:00 P.M.:**

- Mayor Cooper called the meeting to order at 3:00 p.m.
- Members Present: Mayor Cooper; Mayor Pro Tem Harry Archer; Councilmembers: Ann Batt, Eddie Briley, Ken Ide and Vada Palma
- Members Absent: None
- Others Present: Pete Allen, Town Manager; Kelly Nash, Town Clerk; Sabrina Simpson, Administrative Services; Marc Schulze, Public Services Director
- Proposed Budget Options 5 and 6 were handed out
- Councilmember Briley made a motion to recess the current meeting until Friday, May 9, 2008 at 6:30 p.m. and to schedule the Public Hearing for the proposed FY2008-2009 Budget Ordinance. Councilmember Batt seconded the motion. Vote was unanimous, 5-0. Motion carried. The time was 4:20 p.m.

**MAY 9<sup>TH</sup>, 2008 – 6:30 P.M.**

- Mayor Cooper called the meeting to order at 6:35 p.m.
- Members Present: Mayor Cooper; Mayor Pro Tem Harry Archer; Councilmember: Ann Batt; Eddie Briley and Vada Palma
- Members Absent: Councilmember Ken Ide
- Others Present: Pete Allen, Town Manager; Marc Schulze, Public Services Director; Police Chief Smith; Deputy Police Chief Miller; Fire Department Chief Snyder; Donna Turner, Inspections Director.
- Proposed Budget Option 7 was presented

**(Clerk's Note: copy of Options 1, 2, 3, 4,5, 6,7; FY2008-2009 Schedule of Fees; and Letter of Justification are hereby attached and therefore made a part of these minutes.)**

With there being no further business before the Town Council, Mayor Pro Tem Archer made a motion to adjourn the meeting. Motion was seconded by Councilmember Briley. Vote was unanimous, 4-0. The time was 7:38 p.m.

Submitted by:

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Kelly L Cyrus, Town Clerk

These minutes were approved at the July 28, 2008 Atlantic Beach Town Council Meeting.

Approved by:

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A. B. Cooper, III, Mayor