

**Minutes
Town of Atlantic Beach, North Carolina
Town Council Special Meeting
Thursday, February 9, 2006**

The special meeting of the Atlantic Beach Town Council was held Thursday, February 9, 2006 at 2:00 p.m. in the Council Meeting Room.

Members Present: Mayor Tootsie Vinson; Mayor Pro Tem Doug Creech; Council Members Eddie Dawkins and Tom Doe

Members Absent: Councilman Jim Bailey and Council seat # 5 is vacant.

Others Present: Chuck Cooper, Town Manager; Lee Smith, Town Planner; Donna Turner, Inspection Director; Marc Schulze, Public Works Director; Kim Glover, Deputy Town Clerk

CALL TO ORDER AND ROLL CALL

Mayor Tootsie Vinson called the meeting to order at 2:00 p.m.

Councilman Jim Bailey was absent from the meeting. He was out of town.

APPROVAL OF THE AGENDA

Councilman Doe made a motion to approve the agenda, seconded by Mayor Pro Tem Creech, vote was 3-0, unanimous.

ACTION AGENDA

1. Town Manager's Contracting Authority-Town Manager

Chuck Cooper, Town Manager asked the Council to grant him the authority to execute the dredging contract, for the selected bid in the amount of \$261,977 to move forward with the project. Previous action by the Council authorized up to \$200,000. Additionally, the Council may want to give him the authority to execute a change order of up to \$73,000 if, at the Council's discretion, it is determined in the future that additional dredging is needed. Mr. Cooper also asked for approval of a resolution that has been drafted by Town Attorney, Derek Taylor giving him the authority to approve and execute contracts that result from the Informal Bid process and that have been approved through budget action. This resolution would be put on the agenda for the February 21, 2006 Council meeting.

The Council said they would be back in touch with Mr. Cooper within a week in regards to the resolution.

Mr. Cooper informed the Council that the lowest bid for the dredging came in at \$261,977. Also, we have the option to finish the complete length of the channel at an additional \$73,000. The total being \$334,977.

Councilman Doe made a motion to authorize the manager to accept the lowest bid for the dredging project of \$261,977, along with the \$10.00 per yard additional \$73,000 dredging requests, for a total authorization of \$334,977. Seconded by Councilman Dawkins, vote was 3-0, unanimous.

2. Establishment of Retreat Dates-Town Manager

Mr. Cooper told the Council that dates needed to be established for a Council goal setting retreat and a Council/Planning Board retreat. Mr. Cooper asked for input from the Council as to what style of meeting they would like to have.

Mayor Vinson stated as she understood it the Planning Board would like the meeting to happen soon. Lee Smith, Town Planner stated they just wanted it to happen early because of the Land Use Plan they have been discussing.

Councilman Dawkins said he agreed with Councilman Doe that the Council retreat should meet before the Council and Planning Board joint meeting.

Mayor Pro Tem Creech informed the Council that Councilman Bailey would not be back in town until February 19. He will be leaving again and then he will be back around March 1.

Mr. Smith stated the Planning Board had already compiled a list of retreat topics. He said he would clean it up and get it to the Council.

The Town Council tossed around several different dates to schedule their retreat. The Council decided to set the date for the March 8, 2006 for the Town Council Meeting for retreat.

Mayor Vinson asked the Council who they would like to attend the meeting. Councilman Doe stated he felt strongly about not having the staff attend and he got the feeling that Councilman Bailey felt the same way. Mayor Pro Tem Creech disagreed and said he thought it was best for the staff to know what direction the Council is going in. He would like to see the staff attend the meeting with their input in the morning, have lunch then the Council can meet without the staff present. He also felt that at last years retreat something was lacking without having the staff there.

Councilman Dawkins stated this would be his eighth retreat. He prefers the format of having the staff attend part of the meeting. He said that as the meeting goes on there seems to be a bonding that takes place between department heads and Council.

Mayor Vinson asked if the Council would like to vote on establishing the format for the retreat.

Mayor Pro Tem Creech said no. He stated he would rather wait until he hears what Councilman Bailey's feelings are. He does not think Councilman Bailey would be against the staff attending the retreat.

Mayor Vinson stated there had been two items on the agenda. One had been taken care of and the other seems to be up in the air. She asked for a motion to adjourn.

ADJOURNMENT

There being no further business before the Town Council, Mayor Pro Tem Creech made a motion to adjourn the meeting. Councilman Dawkins seconded, and approval was unanimous, 3-0. It was 2:45 p.m.

Submitted by:

Kim Glover, Deputy Town Clerk

These minutes were approved at the February 21, 2006 meeting of the Atlantic Beach Town Council.

Tootsie Vinson, Mayor