



Council Agenda

Town of Atlantic Beach

Town Hall, 125 W. Fort Macon Road

Friday, April 3, 2009

9:00 AM-3:00 PM **SPECIAL MEETING** **Council Chamber**

CALL TO ORDER: Mayor A.B. Cooper III

ROLL CALL: Mayor Pro Tem Harry Archer; Council Members Ann Batt, Eddie Briley, Trish Ide, and Vada Palma

APPROVAL OF THE BUDGET WORK SESSION AGENDA

If a Council Member wishes to revise the Agenda, the motion to add or delete an item will be entertained prior to adoption of the Agenda. (Motion/Second)

1. Budget Discussion – Pete Allen

- Review Budget Summary (comparison to last year)
- Unreserved Fund Balance Percentage
 - Recommend to keep the fund balance at existing rate to assist in the case of a continued recession. Unreliability in the economy, especially in retail sales, may cause Town to appropriate monies from GF fund balance for operating expenses toward the end of FY09-10.
- Staffing Levels – no changes from FY08-09
- Cost of Living Adjustment (COLA) Discussion/Justification
 - No COLA requested for staff as the CPI is negative compared to July 2008
- Merit Pay Discussion/Justification
 - The Town last budgeted for merit/performance pay in FY01-02 due to loss of state revenues, slow growth in tax base and requirement to keep low tax rate.
- Capital Outlay Requests Discussion/Justification
 - No capital outlay requested for FY09-10 in an attempt to not dip into fund balance for items that can be postponed during this economic crisis.

2. Budget Question/Answers – Roundtable discussion facilitated by Mayor Cooper

- Council to ask staff direct questions related to departmental expenditures

3. Budget Directives from Council to Manager and Staff

- Provide consensus on specific line item changes to incorporate into budget to allow time for staff to prepare and submit final Budget and Budget Message to Council before April 24, 2009.

4. Review of Remaining Budget Activities

- April 27, 2009 Council Meeting – Council to schedule public hearing for May 13, 2009 Special Council Meeting at a specified time.
- May 13, 2009 – Special Council Meeting: FY2009-10 Proposed Budget – Public Hearing
- May 27, 2009 Council Meeting – Council to adopt Budget, Budget Message, levy Tax Rate and adopt fee schedule.

Adjournment