



Minutes
Town of Atlantic Beach, North Carolina
Town Council Special Meeting-Work Session
Wednesday, August 11, 2010



A Special Meeting of the Atlantic Beach Town Council was held Wednesday, August 11, 2010 at 3:30 p.m. in the Council Meeting Boardroom.

Members Present: Mayor Cooper; Mayor Pro Tem Archer; Councilmembers: Ann Batt, Eddie Briley, Trish Ide and Vada Palma

Members Absent:

Others Present: David Walker, Town Manager; Donna Turner, Inspections Director; Marc Schulze, Public Services Director; Fire Chief Snyder; Sabrina Simpson, Administrative Services/Deputy Town Clerk

Mayor Cooper called the meeting to order at 3:30 p.m. Sabrina Simpson, Deputy Town Clerk called the roll.

Mayor Pro Tem Archer made a motion *to approve* the agenda. Councilmember Palma seconded. Vote was unanimous, 5-0. Motion carried.

Mayor Cooper welcomed everyone to the meeting. He introduced Susan Hatchell, President of Susan Hatchell Landscape Architecture, PLLC located in Raleigh, NC.

OPEN SESSION	ITEMS OF DISCUSSIONS
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Ms. Susan Hatchell explained to the Council that her firm is a firm which has been in business for sixteen (16) years. Approximately 60-80% of their work involves parks. They are also experienced in trail and greenways, pedestrian projects, downtown plazas, waterfront recreation, playground design, assessments and guidelines of existing plans, parks and recreation grants and public input processes. A few of their major projects in North Carolina include the Oval Park in Durham, Joyner Park in Louisburg, and Wynn Plaza in Wrightsville Beach.

Ms. Hatchell reviewed the proposed agreement between the Town of Atlantic Beach and Susan Hatchell Landscape Architecture, PLLC for a project consisting of a Coral Bay Town Park Master Plan and assistance with a Parks and Recreation Trust Fund (PARTF) grant application. After some discussion with the Council, Ms. Hatchell added there are many opportunities for making Atlantic Beach a very nice, beautiful place, starting with the gateways, or main entrances into the town, and continuing throughout the town with uniformity of a color palette, theme and recurring symbol.

If the proposed agreement is approved, Council agreed that the steering committee working with Ms. Hatchell and her firm would be the Atlantic Beach Parks and Recreation Committee (ABPARC). Mayor Pro Tem Archer requested, and Council agreed, to change the name listed in the proposed agreement from the Coral Bay Town Park to the Atlantic Beach Town Park.

Councilmember Briley made a motion *to approve* the agreement with the text change of Coral Bay Town Park to Atlantic Beach Town Park. Seconded by Councilmember Ide. Vote was unanimous, 5-0. Motion carried.

Councilmember Batt made a motion *to approve* Budget Amendment #2, transferring \$25,000 from Fund Balance to Professional Services under Parks and Recreation. Seconded by Councilmember Briley. Vote was unanimous, 5-0. Motion carried.

The kick-off meeting of the Atlantic Beach Parks and Recreation Committee, listed as Task #1 of the approved agreement, was tentatively scheduled for Wednesday, August 25, 2010 at 2:00 p.m in the Town of Atlantic Beach Boardroom, 125 West Fort Macon Road, Atlantic Beach, NC.

(Clerk's Note: a copy of Agreement and Budget Amendment #2 are hereby attached and therefore made a part of these minutes.)

ADJOURNMENT

There being no further action taken or business before the Town Council, Mayor Pro Tem Archer made a motion *to adjourn* the meeting. Seconded by Councilmember Batt. Vote was unanimous, 5-0. It was 4:53 p.m.

These minutes were recorded and transcribed by Sabrina Simpson, Administrative Services/Deputy Town Clerk.

These minutes were approved at the August 23, 2010 meeting of the Atlantic Beach Town Council.

Submitted by:

Kelly L. Cyrus - Town Clerk

ATTEST:

TOWN OF ATLANTIC BEACH, NORTH CAROLINA

A. B. Cooper, III - Mayor