



**Minutes**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Special Meeting-Budget Work Session**  
**Monday, April 12, 2010**



A Special Meeting of the Atlantic Beach Town Council was held Monday, April 12, 2010 at 2:00 p.m. in the Council Boardroom, 125 West Fort Macon Road, Atlantic Beach, North Carolina

**Members Present:** Mayor Cooper, Mayor Pro Tem Harry Archer; Councilmembers: Ann Batt, Eddie Briley, Trish Ide and Vada Palma

**Members Absent:**

**Others Present:** David Walker, Town Manager; Kelly Cyrus, Town Clerk; Sabrina Simpson, Administration; Donna Turner, Inspections Director; Allen Smith, Police Chief; Maj. Jeff Harvey, Police Department; Marc Schulze, Public Services Director; Adam Snyder, Fire Chief

Mayor Cooper called the meeting to order at 2:00 p.m. and welcomed everyone.

The Town Manager began the meeting by thanking the staff for their cooperation and professionalism throughout the budget process. He proceeded to give a summary of the status of the current budget and what the Council can expect on the proposed FY2010-11 budget with regards to revenues and expenditures. Mr. Walker completed his summary by stating the total for the proposed FY2010-11 General Fund is \$5,710,315.00.

Councilmember Briley spoke on the issue of street maintenance within the town. He commented that the streets are in very bad condition and need more than just "patching" which would only be a temporary fix. He felt that monies needed to be spent to resurface the streets, not just do patches.

Mr. Walker continued his presentation by requesting Council to look further down the road with regards to capital outlay and improvements such as a five (5) year Capital Outlay plan and not just look at the upcoming budget year. He urged the Council not to procrastinate on Operations and Maintenance (O&M) to where the town falls into a replacement "hole". Councilmember Briley agreed by adding that if the town procrastinates on O&M, then after a certain period of time, the town is just "throwing money away". Councilmember Briley voiced his opinion by stating that with the economy in its current state, it would be smart to buy now. Mayor Cooper agreed that the Council and Town Manager needs to look hard at and create a five (5) year Capital Outlay plan in order to give staff direction to start implementation. He commented the town should not just have a Capital Outlay plan just on paper, but fund the plan and implement it. The Town Manager advised he would meet with all department heads and bring forth recommendations for a five (5) year plan.

A discussion was held amongst Council members with the general consensus being that the Atlantic Beach Council needs to start making their presence known and voices heard at the County Board of Commissioners meetings in order to show alliance for future funding of various projects and programs within Atlantic Beach such as the Lifeguard Program; improvements for and additional water accesses; and possible construction of a small pier for public fishing.

At this time, Mayor Cooper suggested to cancel the scheduled Tuesday, April 13, 2010 Budget Work Session and recess the current meeting until the scheduled Wednesday, April 14, 2010 Budget Public Forum at 6:00 p.m.

Mayor Pro Tem Archer made a motion to recess the current meeting until Wednesday, April 14, 2010 at 6:00 p.m. and immediately following a fifteen (15) minute recess, for Council enter into Closed Session pursuant to: N.C.G.S. 143-318.11(a)(3) To Consult with the Town Attorney "To consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action". Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried.

Recessed: 3:45 p.m.      Reconvened: 4:00 p.m.

During the Closed Session, Councilmember Palma made a motion *to exit* the Closed Session. Seconded by Councilmember Batt. Vote was unanimous, 5-0. The time was 5:04 p.m.

Mayor Cooper announced again that the current meeting had been recessed until Wednesday, April 14, 2010 at 6:00 p.m. in the Town Hall Boardroom at which time a Budget Public Forum would be held.

**WEDNESDAY, APRIL 14, 2010 - BUDGET PUBLIC FORUM - 6:00 P.M.**

**Members Present:** Mayor Cooper, Mayor Pro Tem Archer, Councilmembers: Ann Batt, Eddie Briley, Trish Ide; and Vada Palma

**Members Absent:**

**Others:** David Walker, Town Manager; Kelly Cyrus, Town Clerk; Allen Smith, Police Chief; Maj. Harvey; Adam Snyder, Fire Chief; Marc Schulze, Public Works Director; Sabrina Simpson, Administrative Services

Mayor Cooper reconvened the recessed meeting from Monday, April 12, 2010 Budget Work Session and stated that the purpose of this night's meeting was to take public comment with regards to the upcoming budget only. He then turned the floor over to the Town Manager to present the FY2010-11 budget presentation. Town Manager, David Walker presented the same proposed FY2010-11 budget presentation to the public as he had for the Council during the previous budget work session.

Upon completion of the presentation, Councilmember Briley wanted to make the public aware that the town will be spending some money in the coming year. He noted that the town's Water Fund has surplus monies in it and the town will possibly have to dig some new wells in the coming year. He also advised that the town has contracted with engineers with regards to working on storm water plans for certain areas of town.

At this time, the Mayor opened the floor to Public Comment.

**Wally Courie, 206 Glenn Street, Atlantic Beach, NC**

Mr. Courie thanked the Council for their work and commended the Council on their hiring of Mr. Walker as Town Manager. Mr. Courie questioned the ownership of the concrete pavers that have been stacked at the Circle area for several years now and noted that the town actually owns those pavers. Mayor Cooper referred to Marc Schulze, Public Works Director, in regards to the ownership of the pavers and Mr. Schulze confirmed that the town does indeed own those pavers. Mr. Courie then brought it to the Council's attention, with the ownership of the pavers being the town's, the town is currently in violation of the newly adopted International Property Maintenance Code. He continued to note that the pavers could be a small source of revenue for the town. Mr. Courie finished his comments by thanking the Council for the improvements on the walkways.

**James Newman Willis, III - 104 Atlantic Beach Causeway, Atlantic Beach, NC**

Mr. Willis offered several proposals and requests to the town. Those being: - post a current, full size Zoning Map in the Boardroom; - install timed, in-ground sprinklers for the trees at the Coral Bay Shopping Center to rid the trees of accumulated salt spray, that Mr. Willis feels is killing them; - with regards to storm water relief, feels all homeowners who bought and/or developed property that is below grade should pay for the expense to get themselves out of the water problem they put themselves in. The town and other property owners should not have to bear the burden of the cost to get those particular homeowners out of that predicament.

Mayor Pro Tem Archer responded by advising the trees at the Coral Bay Shopping Center are dying due to no maintenance of the trees.

There being no further business before the Town Council, Mayor Pro Tem Archer made a motion *to adjourn* the meeting. Seconded by Councilmember Batt. Vote was unanimous, 5-0. The meeting was adjourned at 6:40 p.m.

**(Clerk's Note: A copy of budget reports are hereby attached and therefore made a part of these minutes.)**

Submitted by:

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Kelly L. Cyrus, Town Clerk

These minutes were approved at the May 24, 2010 meeting of the Atlantic Beach Town Council.

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A. B. Cooper, III - Mayor