



Phone: 252-726-7361

Fax: 252-726-1804

Town of Atlantic Beach
P.O. Box 10/125 W. Fort Macon Rd., Atlantic Beach, NC 28512

Requirements to Request Final Fire Alarm Inspection

All inspection fees shall be paid and the following items shall be completed and/or ready for inspection prior to requesting a Final Fire Alarm Inspection:

- Provide NFPA 72 Report. Final fire inspection shall not be requested until 100% final inspection test completed.
- Built as drawn! Consult approved plans.
- Observe fire alarm system functional tests of all fire alarm devices, including duct detectors and all systems are functioning.
- Observe activation test of fire alarm notification appliances. Alarms shall activate in ninety seconds or less with the flow switch adjustment setting on or greater than "B".
- Observe activation test of fire sprinkler control valve tamper switches if applicable. On activation of the tamper switch a supervisory signal shall be sent to the fire alarm control panel.
- Observe activation test of fire alarm notification appliances on kitchen hood suppression system activation, if applicable.
- Measure decibel reading of notification appliances. Decibel reading shall be 15 dB above ambient noise level.
- Verify proper voltage drop is acceptable, if required.
- Verify that batteries are of proper size and are charged.
- Verify duct detectors shut down HVAC unit and sends alarm signal to the fire alarm panel, and the ceiling remote annunciator lights up when the duct detector is activated.
- Verify that all signals are being received at the fire alarm control panel.
- Verify that all signals were received at the off-site monitoring agency.
- Verify that Zone List is posted at annunciator panel with appropriate phone numbers and reset codes.
- Verify breakers are labeled at electric panel and breaker numbers and location are posted at annunciator panel.
- Verify Fire Alarm control room doors are clearly marked with approved "FACP" signs.

You may print or pick up a copy of this form from the Atlantic Beach Fire Marshal's Office. Please complete and submit this request for Final Fire Alarm Inspection with payment to the Town of Atlantic Beach located at 125 W. Fort Macon Rd., Atlantic Beach, NC 28512 between the hours of 8 a.m. and 4:30 p.m., Monday – Friday.

Job Name:	
Location:	
Requested By:	
Phone Number:	

Inspection Fee:	\$50.00
Date Received:	
Amount Received:	
Received By:	