

BOARD OF ADJUSTMENT CONDITIONAL USE PERMIT CHECKLIST

The Board of Adjustment shall issue a conditional use permit if it has evaluated an application through a quasi-judicial process and determined that:

- (1) The proposed use will have either a minimal effect or positive effect on the public health or safety;

YES _____
NO _____

- (2) The use meets all required conditions and specifications; (From Article 6)

YES _____
NO _____

- (3) The proposed use will have no material adverse effect on the value of adjoining or abutting properties unless the use is a public necessity; and

YES _____
NO _____

- (4) The proposed use is in harmony with the Town Land Use Plan and/or other plans adopted by the Town Council.

YES _____
NO _____

The applicant gave proper notice to adjoining property owners of the holding of the public hearing to consider the conditional use permit:

YES _____
NO _____

CASE NUMBER: _____
DATE: _____
APPLICANT: _____

NUMBER VOTING IN FAVOR: _____
NUMBER VOTING AGAINST: _____